

ORCHARD HEIGHTS WATER ASSOCIATION POLICY

**POLICY STATEMENT:** #4

**TITLE:** SERVICE CONNECTIONS

**DATE APPROVED:**

**REVISED DATE(S):** revised 06/21/2016

1. The Association will install, maintain and operate a main distribution line or lines from the source of the water supply and a service line from the main distribution pipeline to the property line of each member of the Association, at which point a meter shall be placed. The Association will also install a cut-off valve in the service line between its main distribution line and the meter. The Association shall have the sole and exclusive right to use such cut-off valve. The customer/member shall be required to install such member's own cut-off valve on the meter end of new or replaced customer/member lines which installation shall be done only by the certified operator of the Association at the expense of the customer. This will permit shutoff for repair or other purposes without disturbing the Association's meter. In every case, the Association shall purchase, install, maintain and be the owner of the service line, cut-off valve, and meter. Before installation, the member shall pay a connection charge to be set by the Board designed to cover the estimated average current costs of a service line, cut-off valve, and meter, including cost of installation for a new water service and any applicable systems development charge. After work is complete, the actual cost will be calculated and the member will either receive a refund or shall be billed for any actual additional cost above the estimate that were incurred in order to connect to the system.
2. Meters shall be installed on the property for which water is provided. The meter must be located immediately adjacent to the public right of-way or other improved access acceptable to the Board of Directors and in a location, which will be safely and conveniently accessible for meter reading and service. Within these limits, the property owner may specify preference for the meter placement, both as to location and grade. The member will be charged the actual cost of moving the meter and any change necessary in location of the service line if the change is required for any reason except that related to operation of the public right of-way. Such charges shall be determined by the Board of Directors from time to time.
3. Each member shall be entitled to one service line from the Association's water system. No new service line or change in an existing service line may be made which will unduly interfere with an existing service line or the proper delivery of water therefrom. Each member will be responsible for the connection of the line or lines from the meter to member's dwelling or other points of use on member's property. The member will be chargeable for all usages or leakage from the service line on the member's side of the meter.

**APPROVED:**

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Secretary/Treasurer or President