



November 14, 2017

Board meeting minutes

5:59 pm - meeting called to order. Present: Gillian Fischer, Cliff Lewis, Michelle Sparks, Jennifer Meltzer arrived later.

Motion: Gillian moved to approve the minutes of the October meeting as presented. Michelle seconded the motion.

Motion passed.

OPERATIONS (Doug)

Capital Improvement Plan – David and Ed have proofed the spring well at 40-45 gpm. Once online the well would run at 30-35 gpm.

Sanitary Survey – The survey will happen November 30th at 1:30 pm, Doug will email staff for anything needed. The survey is with Polk County not the Oregon Health Authority.

Water main leak – Tabled till winter.

Tank Probe – The probe was delivered. David will install it within the next two weeks. OHWA will be invoiced from COS.

OFFICE UPDATE (Staff)

November billing/Account updates – The November billing was sent out with the Annual Meeting notice and a copy of the newsletter. There have been several share transfers

1. Marie Glascock to Rick McNall – 4573 Dahlia Way
2. Joyce Denison to Heather McDaniel – 3715 Echo Ct
3. Lee & Londa Weidman to Aaron Felton – 1985 Landaggard Dr

Lee & Londa Weidman still have a balance owing so the share cannot be transferred until the account is brought current. **Motion:** Jennifer moved to transfer shares for 4573 Dahlia Way and 3715 Echo Ct. Gillian seconded the motion. **Motion passed.**

TREASURER'S REPORT (Staff)

No report.

7:00 pm --Meeting adjourned, the next board meeting will be held at 7:00 pm on January 16, 2018.

Respectfully submitted
Mary Tucker
Strategy Management, LLC