



September 18, 2018

**Board meeting minutes**

7:02 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Gillian Fischer, Clifton Lewis

**Motion:** Michele moved to approve the minutes of the August meeting as amended. Clifton seconded the motion.

**Motion passed.**

**OPERATIONS** (Doug)

*Capital Improvement Plan* – Brook from 4B Engineering gave a report on the plan status. She needs better water data to figure out the system's water loss. Staff will send updated numbers to Doug that will be able to show reduction in water loss on Emerald. A draft version of the master plan will be presented at the October meeting.

*Filtration Plant* – OHA is still reviewing the plans, review usually takes 6-8 weeks, but they are trying to push things.

*COS agreement/pricing increase* – Jennifer went to a meeting with COS to discuss the transfer of addresses on Landaggard and the proposed changes to wholesale water pricing. The COS legal department is working on an amendment to the COS/OHWA agreement to cover the proposed renting of OHWA equipment for Landaggard customers, while COS will read and bill those customers. There should be language for the board to approve at the October meeting. There is a meeting of the city council on October 8<sup>th</sup>. OHWA will ask the city to drop the 7.5% surcharge still included in the wholesale water charge.

**OFFICE UPDATE** (Staff)

*September billing/Account updates* – No issues.

**Motion:** Michele moved to approve the share transfer from Kelly to Goad at 1893 37<sup>th</sup> Ave. Jennifer seconded.

**Motion passed.**

*October Newsletter* – The Annual Meeting will be held Tuesday, November 13<sup>th</sup>, also included in the newsletter will be updates to city of salem water rates, the filtration plant, and a report on the handling of this summer's water advisory.

*2019 Budget* – The board discussed the first draft of the 2019 budget.

**TREASURER'S REPORT** (Staff)

Staff reviewed the August financials. Total assets for the association were \$1,326,558. Income for August was \$25,238. Total August operational expenses were \$14,734.

9:08 pm --Meeting adjourned, the next board meeting will be held at 7:00 pm on October 16, 2018 possibly at Jennifer's.

Respectfully submitted

Mary Tucker

Strategy Management, LLC