



February 19, 2019

Board meeting minutes

7:02 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Gillian Fischer, Clifton Lewis, Clara Taylor

Motion: Clara moved to approve the minutes of the January meeting as presented. Cliff seconded the motion.

Motion passed.

OPERATIONS (Doug sent in written report)

Capital Improvement Plan – Ed has more health problems and could not attend the meeting. A draft of the plan has been sent out to the board. The board will review, with possible discussion at the March meeting.

Filtration Plant – The filtration plant is up and running now, but only working on manual mode. David and Doug are working on getting it switched over to automatic mode, they may need to call the electrician again. Doug will meet with OHA to go over testing requirements, but all is on track to use the filtration plant this summer. Salem Tent and Awning will create a cover for the Clear Well as required by the OHA.

OFFICE UPDATE (Staff)

February billing/Account updates – One delinquent account has been caught up to date, a payment plan has been negotiated. All of Landaggard is paid. Otherwise no issues.

Motion: Jennifer moved to transfer share at 4967 Orchard Heights Rd NW from Carlisle to Karvandi. Clara seconded. **Motion passed.**

Election of Officers – Nominations for board positions were given. **Motion:** Gillian moved to approve the slate of officers. Michele seconded. **Motion passed.** The 2019 officers are:

President – Jennifer Meltzer

Vice President – Clara Taylor

Treasurer/Secretary – Clifton Lewis

Clifton Lewis will be added as a signer on the Washington Federal Account ending -1862, Gillian Fischer will be removed as a signer from that account. There is no change in signers for accounts at Columbia Bank, just an update in officer titles. Clifton Lewis will also fill out the application for online access at Columbia Bank.

Columbia Bank – Clara reported on her phone call with Columbia Bank. They need a board officer to fill out a new application for online access.

TREASURER'S REPORT (Staff)

Staff reviewed the January financials. Total assets for the association for January were \$1,303,565. Income for January was \$13,895. Total January operational expenses were \$8,499.

7:45 pm --Meeting adjourned, the next board meeting will be held at 7:00 pm on March 19, 2019 at the OHWA board room.

Respectfully submitted

Mary Tucker

Strategy Management, LLC