



February 18, 2020

Board meeting minutes

7:01 pm - meeting called to order. Board members present: Jennifer Meltzer, Michele Sparks, Clifton Lewis, Gillian Fischer, Clara Taylor.

Genice Rabe attended the meeting to discuss the dam behind the wells, the seismic study and the land purchase.

Motion: Jennifer moved to approve the minutes of the January meeting as presented. Clara seconded the motion. **Motion passed.**

OPERATIONS

Master Plan Update – Cameron submitted the seismic report to Ed on Feb 5th. This should be the last piece required for OHA to finalize the update.

Filtration Plant – The Zoller pump has been approved for use at the spring well. Ed still needs to submit an as-built drawing of the plant and submit it to OHA.

Land Purchases – The purchase from Kelly is complete. The request to partition the lots has been submitted and the land needs to be surveyed, then the partition can be registered with the county.

Easements – Clara is working on writing a reciprocal access and maintenance easement with the Hatchette's for the upper tank.

OFFICE UPDATE (Staff)

February billing/Account updates – No major issues. The Diehms were sent a shut off notice.

Election of Officers – The officers will remain the same as in 2019. Jennifer Meltzer - President, Clara Taylor – Vice President, Clifton Lewis – Treasurer/Secretary, Gillian Fishcer and Michele Sparks – Director at Large

Share Price – **Motion:** Gillian moved that the share price for 2020 remain at \$5,000. Jennifer seconded the motion. **Motion passed.**

Digitizing records – Staff has started going through the old records and sorting documents to be scanned. .

TREASURER'S REPORT

Total expenses for January were \$7,116, income was \$14,385. Total assets are \$1,319,753.

8:25 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on March 17, 2020.

Respectfully submitted

Mary Tucker

Strategy Management, LLC