



January 15, 2019

Board meeting minutes

7:07 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Gillian Fischer, Clifton Lewis, Clara Taylor

Motion: Gillian moved to approve the minutes of the November meeting as presented. Jennifer seconded the motion. **Motion passed.**

OPERATIONS (Doug sent in written report)

Capital Improvement Plan – Ed is working on consumption numbers, now that he has data for all of 2018. The board may possibly see a draft of the master plan at the February meeting.

Filtration Plant – the plant is to the point of being plumbed from the spring to the filter to the clear well. The electrical work and installation of the pump are complete. There will be some additional sampling for a period of time to ensure the filter is working at optimal performance. The plant can still be in use during the sampling period.

Violation – A coliform sample was not taken in November and the missed sample will be included in the 2019 CCR as a violation, but no additional sampling will be needed.

OFFICE UPDATE (Staff)

January billing/Account updates – No issues.

Landaggard transition to COS – COS crews changed out all the meters on December 29th. Any leaks reported by Landaggard customers will now go to the city. If it is minor, David can follow up, for major repairs COS crews will be employed and the city will bill OHWA. The city is renting OHWA pipe for the membership and capital improvement fees for the 20 Landaggard customers. There were no issues in transferring the billing from the individual customers to the city. Final bills for water usage through 12/29 have been sent out.

COS agreement – the final agreement has been signed.

TREASURER'S REPORT (Staff)

Staff reviewed the 2018 year end financials. Total assets for the association for 2018 were \$1,301,767. Income for 2018 was \$220,764. Total 2018 operational expenses were \$143,938. The Capital Improvement account showed an increase of \$61,480.

7:40 pm --Meeting adjourned, the next board meeting will be held at 7:00 pm on February 19, 2019 at the OHWA board room.

Respectfully submitted

Mary Tucker

Strategy Management, LLC