



July 21, 2020

## **Board meeting minutes**

7:19 pm - meeting called to order. Board members present: Jennifer Meltzer, Michele Sparks, Clara Taylor, Gillian Fischer.

**Motion:** Gillian moved to approve the minutes of the June meeting as presented. Jennifer seconded the motion. **Motion passed.**

## **OPERATIONS**

*Master Plan Update* – The master plan has been approved. The association will pay for its own copies to be made.

*Filtration Plant* – Filtration plant is up and running, still working on 10 test sites.

*Land Purchases* – Wyant purchased small strip of land from the county and now may increase price for the acres he originally agreed to sell to the association. It was suggested to hire a lawyer to represent our interests. Gillian will make some initial contacts and send availability and fee structure to the board through email. Gillian will draft a letter to the county commissioners.

*Easements* – Clara submitted the easements, but the Eola HF address is still needed. **Motion:** Jennifer moved to approve submittal of easements to Hatchettes for review. Michele seconded the motion. **Motion passed.**

## **OFFICE UPDATE** (Staff)

*July billing/Account updates* – The water quality report was mailed out before the deadline of June 30<sup>th</sup>. Backflow device information has been sent to Tom Hempel for this summer's testing. Discussion of how to handle upcoming end of shut off moratorium was tabled until September.

*Radio tower rent* – Doug will look into seeing if telemetry is possible.

*Digitizing records* – Is still in progress, in scanning phase, have moved into second file cabinet.

## **TREASURER'S REPORT**

Total expenses for June were \$9,275, income was \$22,955 (one share sold). Total assets are \$1,371,050.

8:33 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on September 15, 2020.

Respectfully submitted

Mary Tucker

Strategy Management, LLC