



June 18, 2019

Board meeting minutes

7:30 pm - meeting called to order. Board members present: David Simmons, Jennifer Meltzer, Doug Priest, Michele Sparks, Gillian Fischer

Motion: Jennifer moved to waive Roberts Rules for the passing of the minutes so Gillian and Michele would not have to abstain. Gillian seconded the motion. **Motion passed.**

Motion: Jennifer moved to approve the minutes of the May meeting as presented. Gillian seconded the motion. **Motion passed.**

OPERATIONS

Capital Improvement Plan – Doug and David have reviewed the document and it should be able to submit to OHA by the end of the week. The board considered a peer review again, the peer review should be done before submission to OHA. The board agreed *by consensus* that a peer review was not necessary and the plan could be submitted to OHA. **Motion:** Jennifer moved to approve the submission to OHA without a peer review, Michele seconded. **Motion passed.**

Filtration Plant – David will construct cover, the pump is not NSF 61, but the parts are so we should be able to get a variance. Still checking on turbidity levels to see if a prefilter is needed, also checking on what the actual flow rate is for the spring well.

Cyanotoxins – COS has not issued a do not drink advisory. The city is monitoring toxin levels, but there has been no need for an advisory.

Orchard Heights Ct line – The line and one service was replaced on Orchard Heights Ct.

Land Purchases – The board reviewed a letter to the County Commissioners regarding the purchase of the land they own next to the Kelly property, David is still working on information for purchasing the Lafayette well.

OFFICE UPDATE (Staff)

June billing/Account updates – No issues.

Credit for Dillander – **Motion:** Jennifer moved to ratify the email decision to credit the Dillander account for a leak. Michele seconded the motion. **Motion passed.**

Bank signing – The board filled out applications and signature cards.

Motion: Jennifer moved to change bank signers as follows below. Michele seconded the motion. **Motion passed.**

Washington Federal – account ending 1862

- Remove Steve Riley
- Add Clifton Lewis

Columbia Bank – accounts ending -5854, -1841, -9509

- Signers are to be Clifton Lewis, Clara Taylor, Jennifer Meltzer

Columbia Bank – account ending -2696

- Signers are Clifton Lewis, Michele Sparks, Gillian Fischer, Jennifer Meltzer, Clara Taylor

Without motion, the board authorizes Mary Tucker to be added to the accounts with the designation of *Authorized to Share Information*. This designation allows Mary to view account details, but limits her access and transaction authority.

Water Quality Report – The report is complete and is being printed and will be mailed by the deadline of June 30th.

TREASURER'S REPORT (Staff)

Staff reviewed the May financials. Total assets for the association for May were \$1,309,997. Income for May was \$18,463. Total May operational expenses were \$10,148.

8:44 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on July 16, 2019 at the OHWA board room.

Respectfully submitted

Mary Tucker

Strategy Management, LLC