



May 19, 2020

Board meeting minutes

7:03 pm - meeting called to order. Board members present: Jennifer Meltzer, Michele Sparks, Clifton Lewis, Clara Taylor, Gillian Fischer.

Motion: Michele moved to approve the minutes of the April meeting as presented. Jennifer seconded the motion. **Motion passed.**

OPERATIONS

Master Plan Update – OHA received the Master Plan update last week. Timeframe for approval may be around two weeks, Doug will touch base with OHA in a couple weeks if he has not heard anything back.

Filtration Plant – Filtration Plant has been approved by OHA! There are some additional lead and copper sampling that will need to happen over the next year. The board *by consensus* agreed that the filtration plant would not come online until July 1st in order to give the water operators more time to identify the sample sites.

Land Purchases – Land survey still in progress.

Easements – still in progress, will need separate easements between all the parties.

OFFICE UPDATE (Staff)

May billing/Account updates – No issues.

Motion: Jennifer moved to approve the share transfer from Eddy to Lee at 1968 Orchard Heights Ct NW and from Elliot to Cannon at 3543 Orchard Heights Pl. Clif seconded the motion. **Motion passed.**

Radio tower rent – Have located a copy of the previous contract, it expired in 2016.

Digitizing records – Is still in progress, in scanning phase, have moved into second file cabinet.

TREASURER'S REPORT

Total expenses for April were \$11,136, income was \$15,424. Total assets are \$1,350,479.

7:58 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on June 16, 2020.

Respectfully submitted

Mary Tucker

Strategy Management, LLC