



September 15, 2020

### **Board meeting minutes**

7:00 pm - meeting called to order. Board members present: Jennifer Meltzer, Michele Sparks, Clara Taylor, Clifton Lewis.

**Motion:** Jennifer moved to approve the minutes of the July meeting as presented. Clifton seconded the motion. **Motion passed.**

### **OPERATIONS – Doug’s email**

*Filtration Plant* – We are working with the manufacture to acquire new smaller pore size cartridge filter for the pre-filter. We were having trouble getting the turbidity below the required 1 NTU, which is required before we can send it to the system. During the system survey OHA had concerns about the piping regarding a connection between raw and potable water. We will need to replumb a portion of piping to eliminate OHA’s concern.

*System Survey* - System Survey was conducted August 18<sup>th</sup>. The OHA inspector pointed out some items that are not within their authority to make us change. Other than that it went pretty good and we have some follow up material we need to get to them soon

*Water Rights* – Still working on contacting a well examiner/water rights expert.

### **OFFICE UPDATE** (Staff)

*September billing/Account updates* – The board revisited lifting the moratorium on late fees/shut offs. It was decided to follow the City of Salem’s lead and begin shut offs when they do.

**Motion:** Clara moved to transfer shares for:

2240 38<sup>th</sup> Ave – from Homes for Troops to Frank & Brooke Wassan

3754 Echo Ct – from Barbara Wilkerson to Anna & Chris Meliza

Jennifer seconded the motion. **Motion passed.**

*Annual Meeting* - The annual meeting date was set for November 17<sup>th</sup>. It will be a virtual meeting, a link for the meeting will be sent with the meeting notice in the November newsletter.

*Radio tower rent* – Doug will connect David with the City of Salem guy that handles telemetry.

*Digitizing records* – Is still in progress.

### **TREASURER'S REPORT**

Total expenses for August were \$14,063, income was \$28,602 (one share sold). Total assets are \$1,388,225.

The board reviewed the first draft of the 2021 budget.

8:25 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on October 20, 2020.

Respectfully submitted

Mary Tucker

Strategy Management, LLC