



February 23, 2021

## **Board meeting minutes**

7:05 pm - meeting called to order. Board members present: Jennifer Meltzer, Michele Sparks, Gillian Fischer, Clifton Lewis.

**Motion:** Jennifer moved to approve the minutes of the January meeting as presented. Clif seconded the motion. **Motion passed.**

## **OPERATIONS** – Doug

*System Maintenance* – During the ice storm the association came very close to issuing a boil water advisory due to the upper tank almost running dry. The board will discuss buying generators at a future meeting. Doug would like to contact a design engineer to see how best to proceed.

There is another leak on Best Rd. Currently, resources are thin at COS, but a repair should happen by next week.

*Filtration Plant* – The filter plant was narrowly missed by a falling tree.

*GSI Update* – Doug met with GSI, and was introduced to Jason Medley who will run the project. There will be need for some data collection which Doug will work on with David. GSI expects it to be a three month project. The will draft a scope of work and a professional services agreement to sign.

## **OFFICE UPDATE** (Staff)

*February billing/Account updates* – Will send out newsletter with next billing outlining the steps taken to keep water flowing during the ice storm and will list some resources to help with back utility bills due to COVID.

**Motion:** Jennifer moved to approve a credit for the Hughes leak, the total usage will be billed at the Tier 1 rates. Clara seconded. **Motion passed.**

*Gray* – The board discussed Gray's email that was included in their packet. The board will wait until the next bill is generated to see his actual usage and then consider the request.

**Motion:** Jennifer moved to transfer the share of Loomis to Puttkammer at 3712 Echo Dr and to transfer the share of Williams to Carter at 2234 37<sup>th</sup> Ave. Gillian seconded. **Motion passed.**

*Radio tower rent/Telemetry* – Still waiting on COS to test a directional antenna.

*Digitizing records* – Is still in progress.

## **TREASURER'S REPORT**

Total expenses for January 2021 were \$8,614, income was \$14,729. Total assets are \$1,395,022.

8:00 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on March 16, 2021.

Respectfully submitted

Mary Tucker

Strategy Management, LLC