



October 26, 2021

## **Board meeting minutes**

7:01 pm - meeting called to order. Board members present: Michele Sparks, Gillian Fischer, Jennifer Meltzer, Clara Taylor

**Motion:** Clara moved to approve the minutes of the September meeting as amended. Gillian seconded the motion. **Motion passed.**

### **OPERATIONS** – Doug

*Filtration Plant* – Doug has met with WesTech, he was told filtration was not their area of specialty. Has contacted the City of Monmouth about their use of the same filtration system, they are having similar problems with their water source under the influence of surface water. Doug is trying to find an engineer with experience with cartridge filters. Doug has tasked David to gather some data on the turbidity which the engineer with probably need. The board discussed various options.

*GSI Update* – The draft report has been sent to the board. They will present at the Board meeting in November.

*pH Meter* – Doug requested a new pH meter, which costs around \$250. He recommends the association should also eventually purchase a turbidity meter as well, about \$2,000. The current turbidity meter is on loan from the city. **Motion:** Jennifer moved to purchase pH meter and necessary supplies, Clara seconded. **Motion passed.**

*New Employee* – Don has been hired and read meters at the end of September. Doug has other tasks he will be assigning to Don, such as replacing the last few meters that Toby was unable to replace.

*OHA Waiver Request* – Doug has emailed OHA about getting a waiver and they have given him the instructions on how to submit the request. Doug is working with GSI to help get the request approved. Doug made a request for additional funding to help with the added duties for GSI. **Motion:** Jennifer moved to approve an additional \$5,000 to cover the cost of additional duties for GSI, Gillian seconded. **Motion passed.**

### **OFFICE UPDATE** (Staff)

*September billing/Account updates* –

**Motion:** Michele moved to transfer the share at 3733 Echo Dr from Foltz to Elliot. Jennifer seconded the motion. **Motion passed.**

*Annual Meeting* – the annual meeting is scheduled for November 16, the meeting announcement has been included in the November newsletter which will go out with the November billing.

### **TREASURER'S REPORT**

Total expenses for September 2021 were \$11,727, income was \$23,808. Total assets are \$1,459,229.

The board reviewed the 2022 budget. **Motion:** Jennifer moved to approve the 2022 budget. Clara seconded. **Motion passed.**

8:13 pm -- Meeting adjourned, the next board meeting will be held at 6:00 pm on November 16, 2021.

Respectfully submitted  
Mary Tucker  
Strategy Management, LLC