



June 15, 2022

### **Board meeting minutes**

7:08 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Clara Taylor.

**Motion:** Clara moved to approve the minutes of the May meeting as amended. Michele seconded the motion. **Motion passed.**

### **OPERATIONS** – Doug

*Summit* – Should have scope of work ready by end of week, Doug will send to board to review. Doug has not yet ordered the sample station, but the pH meter should arrive in the next week or two. OHWA has approval from OHA to move the sample tap for sampling pH, chlorine, temp, etc.

### **OFFICE UPDATE** (Staff)

*June billing/Account updates* – Garcia is still paying monthly. Duffield is a renter for the Riches, they are moving and the Riches are aware they will need to pay off the account. They will be taking it out of the Duffield's deposit. The Diehms have been keeping their account current.

**Motion:** Jennifer moved to make the usual leak adjustment for VanderLinden. Clara seconded. **Motion passed.**

*Newsletter* – the newsletter was sent out with the June billing

### **TREASURER'S REPORT**

Total expenses for May were \$10,203, income was \$16,228. Total assets are \$1,447,685.

7:43 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on July 19, 2022.

Respectfully submitted  
Mary Tucker  
Strategy Management, LLC