



April 18, 2023

### **Board meeting minutes**

7:00 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Fred Wilson, Matt Falby.

**Motion:** Michele moved to approve the minutes of the March meeting as presented. Matt seconded the motion. **Motion passed.**

### **OPERATIONS** – Doug

*Operations update* – Doug reviewed letters Summit will send to landowners inquiring about leasing or drilling a well, have not receive any update if there is any interest. Oregon Water Resources needed more information for the permit for well #3, we were able to provide the information.

The well bubbler equipment has been installed, David, Doug and Don have all been trained in using it.

Doug discussed geographical information about the Orchard heights water system. He suggested it would be beneficial for the association to map the system for future employees and repairs.

*COS contract* – the board is reviewing the draft version of the contract with the city.

### **OFFICE UPDATE** (Staff)

*April billing/Account updates* – No issues.

### **TREASURER'S REPORT**

Total expenses for March 2023 were \$11,651 income was \$15,572. Total assets are \$1,448,902.

Michele and Jennifer have researched banking institutions to move capital improvement money.

7:50 pm -- Meeting adjourned, the next board meeting will be held at 7:00 pm on May 16, 2023.

Respectfully submitted  
Mary Tucker  
Strategy Management, LLC