



October 27, 2023

## **Board meeting minutes**

7:01 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Matt Falby, Fred Wilson

**Motion:** Jennifer moved to approve the minutes of the September meeting as amended. Michele seconded the motion. **Motion passed.**

### **OPERATIONS** – Doug/Don

*Operations* – Three new services have been installed. Don has set up a system survey with Polk County. Don and Doug met with Summit Group. A garbage bin has been dropped off at the treatment plant to get rid of garbage there. The board gave permission for Don to contact Cherry City Metal to see if they will take old metal pipe and other metal items that have accumulated at the treatment plant and storage tanks. The disinfection byproduct sample came back higher than the standard, the association will now be required to complete quarterly sampling. The DRC registered with OHA will continue to be Doug. **Motion:** Matt moved to ratify email approval for tools. Michele seconded. **Motion passed.**

*Summit/Friend Family LLC* – Summit and Friend Family LLC are still in email conversation about details. On hold until next year.

*2267 27<sup>th</sup> Pl* – Don has contacted the owners, they may delay the service for a while, they will contact us when they are ready.

### **OFFICE UPDATE** (Staff)

*September billing/Account updates* – No issues.

*New Shares/Transfer* – Three shares have been sold. **Motion:** Michele moved to approve the three new shares for Chapin at 2292 37<sup>th</sup> Pl NW, for Brown at 3895 Orchard Heights Pl and for Comfort Homes at 1693 40<sup>th</sup> Ave. Jennifer seconded the motion.

**Motion passed.**

*Bank Signer* – **Motion:** Michele moved to add Matt Falby as a signer to the Umpqua bank account ending 2696. Jennifer seconded the motion. **Motion passed.**

*Newsletter* – Newsletter will go out with November billing. Don's contact info and annual meeting notice will be included.

### **TREASURER'S REPORT**

Total expenses for September 2023 were \$23,444 income was \$35,936. Total assets are \$1,461,166.

The board reviewed the second draft of the 2024 budget. **Motion:** Jennifer moved to approve the budget for 2024, Michele seconded. **Motion passed.**

8:18 pm -- Meeting adjourned, the next board meeting will be at 6:00 pm on Tuesday, November 14, 2023 before the annual meeting.

Respectfully submitted  
Mary Tucker  
Strategy Management, LLC