



May 15, 2024

### **Board meeting minutes**

7:05 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Matt Falby, Fred Wilson

**Motion:** Matt moved to approve the minutes of the April meeting as presented. Michele seconded the motion. **Motion passed.**

### **OPERATIONS** – Doug

*COS contract addendum* – the addendum is currently being review by city legal department

*Friend Family* – Doug will approach AKS about taking on the well project

*Polk County* – Vents have been installed, when checked the hatch was in good condition and locked, so no further action is needed on that.

*Lead/Copper testing* – OHA is requiring a Lead/Copper survey of water systems, Don will be collecting data on the system when performing meter reads.

*Landscaping* – in progress

### **OFFICE UPDATE** (Staff)

*May billing/Account updates* – No issues

*Leak* – The Winters at 2120 Broadview Ct reported a leak. **Motion:** Jennifer moved to approve a credit to the Winters at 2120 Broadview Ct at the lowest tier. Matt seconded the motion **Motion passed.**

*Newsletter* – Staff will send a newsletter with the June billing, Jennifer will write something to update the membership on board actions over the past few months. Will also include a notice about the copper/lead testing.

### **TREASURER'S REPORT** – Michele

Total expenses for April 2024 were \$15,097, income was \$16,405. Total assets are \$1,457,050.

8:25 pm -- Meeting adjourned, the next board meeting will be at 7:00 pm on Wednesday, June 19, 2024.

Respectfully submitted  
Mary Tucker  
Strategy Management, LLC