



September 18, 2024

Board meeting minutes

7:04 pm - meeting called to order. Board members present: Michele Sparks, Jennifer Meltzer, Fred Wilson

Motion: Michele moved to approve the minutes of the August meeting as amended. Fred seconded the motion. **Motion passed.**

Jim Gulick and his son-in-law attended the meeting to ask for a usage credit.

Motion: Michele moved to approve a credit for water usage for the Gulick account in the amount of \$527.00. Jennifer seconded the motion. **Motion passed.** This was done via email after the meeting.

OPERATIONS – Doug

Operations report – Don is working on backflow testing and other maintenance tasks.

Friend Family – Well project is continuing to move forward, applications have been submitted to Polk County and the Oregon Water Resources Department.

OFFICE UPDATE (Staff)

September billing/Account updates – no issues.

Newsletter/Annual Meeting – The board set the date for the Annual Meeting to be November 12, 2024. A newsletter will be sent out at the end of October. Staff will reserve a room at the West Salem High School to meet in person this year.

TREASURER'S REPORT – Michele

Total expenses for August 2024 were \$21,773, income was \$30,712. Total assets are \$1,469,653.

The board reviewed the first draft of the budget.

9:05 pm -- Meeting adjourned, the next board meeting will be at 7:00 pm on Wednesday, October 16, 2024.

Respectfully submitted
Mary Tucker
Strategy Management, LLC