



September 17, 2025

Board meeting minutes

7:04 pm - meeting called to order. Board members present: Fred Wilson, Matt Falby, Jennifer Meltzer, Gillian Fischer, Michele Sparks

Motion: Fred moved to approve the minutes of the August meeting as presented. Jennifer seconded the motion. **Motion passed.**

OPERATIONS – Doug

COS city crews found the interconnect at the Y, which will make it easier for the new construction. COS billing is up to date, there is only the invoice for potholing remaining. Staff will be meeting with Brian and Lyle, Summit has put out an RFP for well drilling. Don has submitted the meter locations for the GIS mapping. The contract is still with the Friends for review.

Michele reported on possible grant funding. Because of the household median income in the area, there are no grant funds available. Doug is going to a conference and will attempt to make some other contacts and the board will possibly look at loans.

There are still issues with the soda ash pump, the piping has ruptured, and there are concerns with the amount of soda ash being added. This issue will need to be fixed in order to go back on the wells.

OFFICE UPDATE (Staff)

September billing/Account updates – backflow has been billed

Motion: Jennifer moved to give the Houcks a credit of \$1,000. Matt seconded the motion. **Motion passed.**

Review of Policies – For the October meeting, Mary will review policy 1 & 2, Doug/Don will review policy 4 & 6, Michele will review policy 5 & 8, Fred will review policy 7, Gillian policy 9 & 10, Matt policy 3. All edits should be sent to Mary for incorporation into the working document.

Annual Meeting – The date for the annual meeting was set for Tuesday, November 18th. The meeting will be virtual.

TREASURER'S REPORT

Total expenses for August were \$29,505, income was \$34,920. Total assets are \$1,514,403.

The board reviewed the first draft of the 2026 budget.

8:32 pm -- Meeting adjourned, the next board meeting will be at 7:00 pm on Wednesday, October 15, 2025.

Respectfully submitted
Mary Tucker
Strategy Management, LLC